

Silver Bay Association Council
Allocations Request
2013-2015

Date of Request: _____ Request Made By: _____

Contact Information for Person or Department Making Request:

Tel: _____, Ext.: _____

E-Mail: _____

Mailing Address: _____

Alternate Contact Person(s): _____ , _____

Amount of the Request: \$ _____

Purpose of the Requested Funds:

Person, Department, Agency or Organization to Actually Receive Requested Funds:

Anticipated Completion Date of Project, Program or Purchase: _____

Person to Have Oversight Responsibility for this Project or Purchase: _____

Requests are welcome from any Silver Bay member, Council member, the Administration or the Board of Trustees.

The Council Allocations Committee does not allocate funds. This Committee receives each request, examines and clarifies the purpose, and determines whether it is appropriate to present to the full Council for a vote. A simple majority vote, taken during a scheduled, announced meeting of the membership, is required to allocate Council funds.

Please submit this form to Elyce Brown, President SBA Council, or to any Council member, who will forward it to Mrs. Brown and the Allocations Committee.

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