

Silver Bay Council Meeting Minutes(Reception notes included)

October 8, 2016 7pm Watson

WELCOME.....ATTENDANCE ROSTER.....ANNOUNCEMENTS

- President Elyce Brown opened the meeting and passed around the membership roster asking for corrections to be made
- Question asked about making the roster available to all council members...Carolyn Close responded that it can be emailed and if anyone is not comfortable with that they should make a note on the roster.
- It was announced that a leadership meeting open to all would be held in the store at 8:30am on Sunday for ideas, questions and comments
- All were encouraged to stay after the meeting to see Rob Fisher's program on Boathouses of Lake George
- Bruce Tamlyn announced there would be choir practice on Sunday at 9:15 followed by worship at 10am with a collection of perishable items for donation to the Hague Food Bank.....He also indicated there would be a service for Lee Vansickle at 1pm followed by internment at Valley View and then a reception at their cottage.
- Bruce Tamlyn lead prayer for the Council and the meeting
- Motion was made and seconded to adopt the Agenda for the meeting. Motion passed.

ADMINISTRATIVE REPORT AND DISCUSSION: Carolyn Close, COO , represented the administration to make comments and entertain questions and comments from the Council

- Carolyn reported that we have started a new vehicle of communication between the Board and the Council by having a social gathering prior to the council meeting where updates are given by the Chairman of the Board, the Executive Director and the President of the Council. Notes on the updates from the Board and administration will be included as an addendum to the Council Meeting Minutes.
- Carolyn thanked the Council for all of their efforts
- Comment was made about the chairs in need of caning....Carolyn asked for a show of hands of the people who had worked on sanding the 24 rockers that are now ready for new seats. Seats will be purchased and there will be a weekly Council function to teach people to cane the chairs.....this will give some visibility to the Council.
- Carolyn thanked the Council for the purchase of sails and for the contribution to the purchase of an 8 passenger cart
- Carolyn indicated that the administration had worked with facilities committee to determine the projects for Tidy Time
- In discussing communication about Tidy Time and Council it was suggested that a reminder email blast may be desirable and that a Council ad in the Spring Bay Windows may give the Council more visibility.

- Sherry Wright asked why Council is not on the Silver Bay website.....Carolyn responded that it is there but is just hard to find.....she indicated that there are issues with the website and that they are working on that
- Paul Duggan asked why the calendar of events does not show conferences.....Carolyn responded that there are potential problems listing conferences as other facilities will sometimes try to poach the groups to take the conferences to their own facility....Paul responded that it simply looks like not much is happening at Silver Bay.....Carolyn answered that they have hired a person to get information out and keep updating the website and that we do list any conferences that are open enrollment because they want to be advertised.....Dorey Reuss suggested the calendar just list that conferences are present
- Jane Sheldon asked if we could get a copy of the financial statement.....Carolyn responded that the annual report in June has that information.....Tom Loane suggested you go on the site and look for the 990.....Jane stated she is concerned about taking on debt for the Center and how that will be paid back....Carolyn responded that a loan would be for the Center but that we still need to be fundraising to fill in the gap and determine the exact amount of loan needed.....no loan has been taken out yet.....the APA still has to approve the building, waste water has to be done first.....Frank Tetz commented that we have gone into debt beforeCarolyn confirmed that yes we have
- Sherry Wright commented that Elyce will report to Steve and Steve to the Board but that it seems the Board should have some representation from the Council.....Carolyn responded that the system we are doing now by bringing the Board and Council together in a social gathering is the opportunity for the Board to hear from the Council.....The Board meetings are strategic planning discussions and the Board is trying to operate out of the weeds....Elyce commented that the Board meetings are not open meetings.....Sherry Wright said that the Board should hear from the Council on things.....Paul Duggan stated that when he was President of the Council there was a chair for him at the Board meetings and we got a good sense of what the Board was doing so we did not plan things outside of what they were doing....He said that is gone and we have a social event which we need to maximize...maybe we need a more in depth report and one way we could maximize the effectiveness of the social gathering is for us to give a more inclusive report to the Board....Carolyn commented that Elyce can share with the whole Board...If Steve Tamm is the one giving reports maybe we do not need other Board people giving reports as well.....Paul indicated that membership should be included and would like the Board to take steps to not lose touch with membership.....Carolyn expressed that people are getting more information now with the *Shoot the Breeze with Steve* email reports and that the Council should talk to the Board but should also expand its reach to the membership....Paul stated that Council recruitment is a big thing and if we bring people into the Council we need to be sure they are getting information....Carolyn stated that you can feed concerns to Elyce but you can also feel free to talk to Carolyn or Steve
- Ann Erling asked if SBA needs to report volunteer hours and if that is why we fill out the volunteer time sheets....Carolyn indicated that we report our hours every January...we do not have a goal but we have lots of stats....Tom Loane indicated that people who are considering donating to a place like Silver Bay will look at volunteer hours...Jan Whitaker said we have 7500 documented hours in 2016....Ann asked how that compared...Ming Crusey said that volunteer

hours is a standard way to see how well an organization is functioning and that volunteer hours help in securing grant money...

- Ann Erling said it is hard to find out about Council and could there be materials that make it more present....information could include the importance of volunteering.....Elyce commented that she and Carolyn were talking about getting Council out there and more visible...Part of that is that Council could talk at the annual meeting and put together a brochure with our mission, pictures and even include a membership request form.....Carolyn commented that these are all good ideas
- Barbara Vanderslice asked if we could pass the mike to people with questions
- Pam Fisher asked about the status of the greenhouse....Carolyn responded that with shifting personnel they will wait for a new person to be on board and then they will have discussions and get back to the Council.....Elyce asked if there would be a summer gardener....Carolyn said they will be discussing that...she said options are on the table...she indicated you could send her your comments and thoughts and that they will be looking at staffing and minimum wage.....Jane asked if there was a chance the greenhouse would not get built.....Carolyn said we will have that conversation at the time we are ready

OFFICER AND COMMITTEE REPORTS

Treasurer: Jane Sheldon provided the following financial update:

Our CHECKING ACCOUNT balance as of August 12, 2016 was	5,205.73
Less purchase of sailfish sails	(1,532.00)
Plus funds from porch sale	4,463.25
Plus funds from quilt sale	4,755.00
Plus Jean Walkers coin jar	150.00
Balance as of August 12, 2016	<u>13,041.98</u>
Our current SAVINGS ACCOUNT balance if	<u>258.18</u>
Our total CASH ON HAND is	<u>13,300.16</u>
Less amount held for expenses	(1,000.00)
Less amount held for greenhouse	(1,103.48)

TOTAL AMOUNT AVAILABLE FOR A ALLOCATIONS	11,196.68
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Comments: Diane Lemieur said Eli did a great job and really worked hard....Elyce commented that Eli wants to do another quilt for next year.....Sherry Wright said she brings thank you from her sister who won the raffle.

Allocations: Katie Calendrillo reported on the allocation requests

AED and rocking chair seats

Discussion: Katie indicated we could now give for the AED.....Carolyn said they are in budgeting time and would like to give the Council a list from which the Council could choose things to which they would like to contribute....Pam said the AED would be \$2049 and Paul indicated the new seats for chairs would be \$1285.....Paul asked where the AED will be placed....Carolyn indicated it would be in Trinity for the winter and seasonally would be with the medical staff as a ride alongShe indicated they are working on getting onsite staff to be certified.

Resolution: Pete DeSmit made a motion to approve both the AED and the seats...second by Sherry Wright....all voted in favor and motion passed

Membership:

Paul Duggan nominated Vincent Somma and Carol LaPann for membership

Resolution: Paul made a motion to accept....second by Jane Sheldon....all voted in favor and motion passed.

Tidy Time Committee Reports: tidy time song was sung

Gardens: Barbara Vanderslice

- We had a wonderful time with 12 people helping
- The boxes at Field Memorial were done along with the triangle, and the front of the Inn
- Thanks to Skip and the guys for helping with clean up and removal of debris
- Marge Mengers said the test garden is the Allen Garden and more work will be done tomorrow

Trails: Bob Steinfort

- We rocked the trails with 40 water bars on Jabez Pond trail being finished
- 6 people worked on Jabez, 2 on Woodside trail for a total of 8
- Amelia , age 14, was our youngest member and lifted a lot of rock

Special Projects: Peter Meyers

- Benches were finished with the help of 3 girls from Springfield
- 25 rockers were totally sanded and finished
- 45 chairs were brought from Paine hall and 30 are done with 15 to do tomorrow
- We had 9 garbage can boxes to do and we are 85% done...we can finish tomorrow

Light Duty: Faith Steinfors

- We had 14 people
- 9 cottage inventories were done
- In laundry 6 large carts full of laundry were folded by 3 people
- The fan club cleaned 40 fans

Elyce thanked everyone for their hard work and thanked Natalie Siesko for her leadership in Tidy Time.

ADOPTION OF AUGUST MINUTES:

- Paul Duggan made a motion to adopt the August minutes
- Motion was seconded by Jane Sheldon. All voted and motion passed.

OLD BUSINESS:

Silver Bay Cookbook:

- anyone interested in being on the fundraising committee let us know
- we need a committee to make the cookbook happen....Katie commented that she and Carolyn are talking about having a Council email where recipes go and can be sent to the company producing the cookbook....Katie indicated she needed money to start setting up the cookbook and we can now move on to getting recipes

Porch Sale:

- In August we attempted to suggest we put the porch sale on hiatus and evaluate things that would need to improve and evaluate the work involved
- The sale started to bring together community of ladies helping and it is now not serving that function with many people tired of doing the work that is involved
- We may want to consider some other ideas such as a Mohican dessert cruise
- It was asked if anyone spoke to Jean Walker....Elyce said that Jean has a woman willing to help but the woman has not gotten back to her
- Paul asked if we could analyze the volunteer hours and the divide that into the money we get from the sale
- Elyse said that getting different people to help doesn't happen
- Sherry Wright suggested just an art auction or an art and craft sale and let people come and sell giving a percentage of sales to the Council....or an auction in a social setting
- Elyce would like to have a fundraising committee evaluate the sale
- Tom Loane cautioned that there are issues involved if unrelated people come here to sell
- Carolyn Hoeschele said that Hague has given up their craft sale
- Elyce reemphasized that we need a fundraising committee and that Sherry Wright and Sue

NEW BUSINESS

New T-Shirt

- We are thinking of printing Silver Bay onto a white t-shirt that can then be tie dyed in the craft shop

Council sticker badge

- This was previously discussed

Jane Sheldon said that people who owe for a t-shirt should see her afterwards.

FUTURE DATES:

Spring work and Play Weekend will be May 19-22, 2017

Spring Council Meeting will be May 20,2017 at 7pm

THANKS AND ADJOURNMENT

Elyse made a motion to adjourn the meeting. Motion was secondedall voted and motion passed.

Respectfully submitted by Sue Nagy

Mike D'Atillio – President of the Board

- Welcome
- We hope this will be a time to communicate between Board and Council
- The Board puts notes online
- Be sure to sign up for Steve's email reports....Steve has broken the mold to communicate monthly
- Steve is the spokesperson for the Board, meeting with Elyce and Caroline for months to try to improve communication. There have been some misunderstandings and we want to improve that

Elyce Brown- President of the Council

- Thank you all for coming....it is good to be able to interact together
- I have been coming for 20 years and I want to help make Silver Bay better
- The Council has fun and gets things done
- Today we had about 50 people....we got a lot done....but a lot of organization happens before the weekend
- We did a lot in garden, rocking chairs, garbage can boxes and much more
- Natalie Seisko was leader this year
- Council also had the annual porch sale and some other fundraising that has enabled us to allocate money to Silver Bay for things they need

Steve Tamm – Executive Director

- As \I look at all the people here there are 3 of us who are paid...you are all; volunteers who give up time to give back to silver bay.....we are Silver Bay
- It is an awesome privilege and responsibility to pass this on to the next generations
- Steve asked for a show of hands of Board members and former Board members.
- It is the folks of Council volunteering here to do work that makes Silver Bay function....the work you do is important....Silver Bay would not exist without volunteers.....Thank you for all you do
- This weekend we have 19 here from Springfield and 7 teens from the teen center in Ticonderoga
- I encourage you to sign up for emails
- Right now there is a lot of change...some forced by regulatory agencies and some forced by the times.....we want to keep the foundational elements the same...Looking at what we do and what we should do as we move forward.

- The applications for the center have gone to APA and we are looking at selecting a construction manager.
- We are doing work to fix up Morse Hall
- We have to look at what needs to be fixed first and try to pick the project and get it done but unexpected things come up

QUESTION AND ANSWER

- Jane Sheldon expressed her concern that the President of the Board and the Executive Director will not be Council meetings and the Council is supposed to be a liaison.....will this only be one way communication.....Steve responded that he is trying to open communication with chats on the porch but that some information is sensitive and cannot be discussed
- Carolyn is liaison between Elyce and Silver Bay staff.....the Council should use Elyce to speak for the Council to Carolyn
- Jane said that Steve and Mike are not coming to meetings
- Steve indicated that the social is a time for all Board members and Council members to get together and that is even more communication
- Mike D'Atillio said he is in communication with Elyce
- Natalie Seisko said that we were unprepared for what this social time can be and that moving forward we can be more prepared to use this time
- Steve indicated that Carolyn is designated liaison and will be at the Council meetings.....we all need to have respectful discussions
- Steve said that what helps Silver Bay the most is that everyone is a positive advocate for Silver Bay.....he said he cannot make a decision and please 100% of the people....there will be some decisions you don't agree with but he hopes you will support it and advocate for Silver Bay
- A young girl asked how many more repairs have to be done.....Steve responded that he wished he knew
- Jane Sheldon commented that to disagree is not disrespectful
- Steve said he had a summer full of that...he works with feedback from members, the Board, the law, etc
- Jane commented back that we will support your decisions but we want to feel that our concerns are considered.
- Carolyn commented that what Steve does is to get questions and concerns and sends them to the appropriate department head.....She added that individual concerns can be expressed to her and Steve and that this is an opportunity to communicate.....that we all love Silver Bay
- Steve commented that it was 5:40 and dinner was starting.....he said they will hang around and field questions.....his contact information is on the website and if you have any concerns please contact him