

SILVER BAY YMCA

Conference and Family Retreat Center 2018 Volunteer Positions

DEVELOPMENT DEPARTMENT

Assist the Development team with their summer special events! Volunteers have the opportunity to help the team make these great fundraisers a success, which benefit Silver Bay's community outreach programs.

Golf Tournament: August 8th

8:00 – 10:00am: Observe the 13th hole to act as witness in the event a player makes a hole-in-one.

7:00am – 9:00am: Assist Development staff in checking people in.

Celebrate Silver Bay YMCA!: August 4th, 6:00 – 10:00pm

Responsibilities: Assist Development staff in checking people in and selling 50/50 raffle tickets.

FOOD SERVICE

Help the Food Service staff serve Silver Bay guests while getting a behind-the-scenes look of the William Boyd Center.

Dining Hall Greeter: Every day, 7:30 – 8:30am / 11:30 – 12:30pm / 5:30 – 6:30pm

Responsibilities: Greet guests, check badges, and collect meal tickets.

Bus Tables in Dining Hall: Every day, 8:00 – 9:00am / 12:00 – 1:00pm / 6:00 – 7:00pm

Responsibilities: Assist Food Service staff in clearing dishes of guests in the dining halls.

Store Assistant: Everyday, 8:00 – 9:00pm (over 16 years of age)

Responsibilities: Assist Store staff in scooping ice cream for guests.

Sandwich Making: Everyday, 7:00 – 8:00pm

Responsibilities: Assist Food Service staff in making packed lunches for hikers for the following day.

GUEST SERVICE

Get to know the Silver Bay community at the new front desk! Volunteering with Guest Services is a great way to get to know both guests and our super friendly front desk staff.

Guest Services Assistant: 7/28, 8/4, 8/11 between 10am and 6pm

Responsibilities: Greet guests at the door upon check in/out, provide luggage assistance, other duties as assigned.

HOSPITALITY SERVICES

Hospitality Services are the backbone of Silver Bay! Give the housekeeping and Conference Setup (CSU) crew some support by volunteering with them for an hour, a morning, or more.

Sewing: Every day starting at 9:45am

Responsibilities: Sew blanket and bedspread edges, make curtains and baby blankets.

Housekeeping: Every day starting at 9:45am

Responsibilities: Assist in room turnovers (bed making, cleaning rooms, etc) and cottage preparation.

Conference Setup: Everyday starting at 9:45am

Responsibilities: Assist in the delivery and setup of supplies in various venues across campus.

MAINTENANCE

Join the Maintenance team in keeping Silver Bay beautiful!

Painting: Project based, as needed

Responsibilities: Assist Maintenance staff with various painting projects in facilities across campus.

Gardening: Everyday starting at 8:00am

Responsibilities: Weed various gardens across campus, as designated by Maintenance team.

Light Carpentry Work: Project based, as needed

Responsibilities: Assist Maintenance team with various carpentry projects across campus.

Clerical Assignments: Project based, as needed

PROGRAM

You can support Silver Bay's extensive program offerings by volunteering with the Program department. Get to know the Silver Bay community and help Program staff bring these fun activities to life!

Concert Greeters: See dates and times below

Responsibilities: Stand outside of venue and keep doors shut until 15 minutes before the performance, then assist guests to find seats during concert.

7:30 – 8:30pm: 6/30, 7/7, 7/15, 7/21, 7/28, 7/30, 8/1, 8/6, 8/8, 8/13, 8/15

John Costello Concert: 7/27, 6:00 – 10:00 PM

Responsibilities: Perform and/or assist with the logistics of the event.

Lecture Greeters: See dates and times below

Responsibilities: Greet guests at the venue and help them find seating.

8:00 – 9:00PM (Watson and Morse): 6/28, 7/3, 7/10, 7/17, 7/24, 7/31, 8/7, 8/14

9:00 – 10:00AM (Morse): 8/6, 8/7, 8/9, 8/10, 8/13, 8/14, 8/15, 8/16, 8/17

10:30AM – 12:00PM (Morse): 8/6, 8/7, 8/8, 8/9, 8/10, 8/13, 8/14, 8/15, 8/16, 8/17

Boathouse attendants: Every day between 9am and 8pm

Responsibilities: Sign guests in and out, help guests get into/out of boats.

Archery attendants: Every day between 9am and 5pm

Responsibilities: Watch the shooting line and assist guests with equipment.

Craft Shop Attendant: See dates and times below

Every weekday, 9:00am – 4:30pm: Assist craft shop staff with various tasks, assist guests as requested.

Every Friday, 4:30 – 5:30pm: Assist craft shop staff with project pickup.

Watercolor attendants: Everyday, 8:30 – 9:15am

Responsibilities: Assist watercolor staff with various tasks, assist guests as requested.

Library Attendants: Everyday, flexible hours

Responsibilities: Sort and shelve books, check materials in and out, assist guests as requested, other responsibilities as required.

OPERATIONS

Join the Silver Bay staff in serving a large conference at the end of the summer. Volunteers will be provided shared-bath accommodations and meals in exchange for at least 4 hours per day.

End of Summer Volunteer Weekend: 8/31 – 9/3

Responsibilities: Assist staff across all departments, primarily Hospitality Services and Food Service.

If you would like to volunteer at Silver Bay YMCA, please send a completed volunteer application to volunteer@silverbay.org to get started!