



Silver Bay YMCA

Position: First Aid Team Leader (RN)

Position reports to: Program Director

Supervision: The First Aid Office Team Leader will supervise 3-4 other First Aid office staff.

Classification: Seasonal

Compensation: Housing, meals, and access to all of Silver Bay's programs/amenities, competitive hourly salary.

General Function: The First Aid Office Team Leader treats guests and Employees (Emps) for simple health problems and injuries. Arranges for the individual to be seen by a physician or to go to the emergency room as needed.

Know How: The First Aid office Team Leader should hold at least one of the following licenses/certifications:

- RN must have a New York State Registered Nurses Professional License. Documentation must be provided prior to the start of work each summer.
- All First Aid Officers must hold a current Red Cross CPR and EPI Pen certification. NOTE: Applicants with out of state certifications CAN STILL APPLY. We regularly help health professionals cross over to NYS certifications.

Principle Activities:

- Maintain daily office hours and be on-call: Mon - Fri 8:00 a.m. - 4:00 p.m.
- The First Aid Office Team Leader is on campus primarily to treat Day Campers, Emps, and staff, but will also be called upon to provide 1st aid for guests. The First Aid Office Team Leader can expect to treat simple health problems and injuries.
- Arrange for the guest or Emp to be seen by a physician or go to an emergency room if needed.
- Keep a daily log of all persons treated by the First Aid staff.
- Complete accident forms for all incidents requiring treatment. The forms should be submitted to the Program Director on a daily basis.
- Assemble and distribute first aid kits to various areas around Silver Bay's Campus.

Submit Applications to: zsmalley@silverbay.org



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