

Silver Bay YMCA
Alcohol Policy
Approved August 11, 2018

A Definitions

The term “Alcoholic Beverage(s)” as used in this Alcohol Policy means beer, wine, champagne, and hard cider, and combinations of those with non-alcoholic ingredients, e.g., wine coolers, sangria, etc. No other alcoholic drinks or spirits of any type shall be served on the campus of Silver Bay.

The terms “Special Events” and “Permitted Events” as used in this Alcohol Policy, refers to specific celebratory events in which either guests have entered into a conference contract with Silver Bay YMCA, e.g. Anniversaries, Weddings; or which the management of Silver Bay utilizes in the pursuit of fulfilling its mission, e.g. fund raising events, holiday events.

The “Signatory to the Permitted Event” as used in this Alcohol Policy means the individual who is ultimately responsible for the payment of services of a Permitted Event and for the other conditions as noted in Paragraphs B – H.

B. General Policy for the Service and Consumption of Alcoholic Beverages

Consistent with its mission to offer to all persons an opportunity to nurture body, mind and spirit, Silver Bay Association for Christian Conferences and Training (“Silver Bay YMCA” or “Silver Bay”) restricts the service and consumption of alcohol on its campus. For Permitted Events, Silver Bay holds a Catering Establishment License, which under current NYS law is administered by the NYS Liquor Authority, Division of Alcoholic Beverage Control (hereafter referred to as the “NYS ABC”) and which: *“Allows providers of food for banquet halls, dining halls, etc., to provide liquor, wine and beer for consumption for an assemblage for a particular function (i.e. retirement dinner, wedding reception, private party) to which the general public is not admitted”*. The Catering Establishment License applies to specific venues, namely The William Boyd Center (Conference Rooms and Dining Room), Gullen Lounge and the Boathouse. For any Special Events held at other Silver Bay locations, a “Special Permit” as defined by the NYS ABC, will be obtained. Outside entities who hold a NYS ABC license may be permitted to serve alcohol as noted in Paragraph C. Outside entities and/or persons who do not possess a NYS ABC license are not permitted to serve alcohol under any circumstances. A “sale” of alcohol includes a transfer, exchange or barter in any manner and by any means for a consideration, made by any person.

Silver Bay YMCA allows the service of Alcoholic Beverages at Permitted Events, as defined in Paragraph C, on the Silver Bay campus only in full compliance with this Policy and with all conditions and requirements of the NYS ABC Law. No other alcoholic drinks or spirits of any type shall be served on the campus of Silver Bay than those noted in Paragraph A.

C. Written Permit for Service of Alcoholic Beverages at Silver Bay

1. Any individual, organization or group wishing to have Alcoholic Beverages served during an event they are holding on the Silver Bay campus, must contract with Silver Bay YMCA to procure, provide and serve Alcoholic Beverages.

2. Any individual, organization or group wishing to have Alcoholic Beverages provided and served by outside entities must provide proof that the outside entity holds a valid NYS ABC license. Furthermore they must request and receive, at least two weeks before the event, a written Permit from the Administrator of this Policy for Silver Bay. The Permit shall set forth the location where the Alcoholic Beverages are to be served, the time for such service, and such other details as the Silver Bay Administrator deems necessary to comply with this Policy.

3. The Chief Executive Officer of Silver Bay is designated as the Administrator of this Policy. In the absence of the Chief Executive Officer, the Chief Operating Officer shall act as the Administrator. The Administrator is authorized to assign a deputy, who shall act on the Administrators behalf, to oversee the operation of a Permitted event and to enforce the conditions as noted in Paragraph D.

D. Conditions for the Grant of a Permit

A Permit will be granted for an event only under the following conditions:

1. Admission charges: In general, Permitted Events where Alcoholic Beverages will be served may not charge an admission fee or require a donation for attendance. However, events which are designated in the Permit application as fundraising or promotional events for a bona fide charitable or civic cause consistent with the mission of Silver Bay, and in accordance with NYS ABC laws, may charge an admission fee or require a donation for attendance.

2. Provision of Alcoholic Beverages: All Alcoholic Beverages served at a Permitted Event at Silver Bay, will be purchased and served as allowed in Paragraph C.

3. Sale of Alcoholic Beverages: The sponsors of a fundraising or promotional Permitted Event, as described in Section 1 above, may request permission to have a licensed outside vendor sell Alcoholic Beverages at the event. Permission may be granted in the sole discretion of the Administrator. No other alcoholic drinks besides Alcoholic Beverages may be served at any Permitted Event as outlined in Paragraph A.

4. Service by Certified Staff: All Alcoholic Beverages shall be served by Silver Bay staff members who hold current certifications to serve alcohol, unless the Permit for the relevant event allows sale of Alcoholic Beverages by a licensed

vendor pursuant to Section 3 above.

5. Designated time and location: All Alcoholic Beverages served on the Silver Bay campus for an event must remain within the specific room, building or site designated in the Permit. The consumption of the Alcoholic Beverages so served is limited to the specific hours stated in the Permit.

6. Food and other beverages: Alcoholic Beverages may only be served if sufficient non-alcoholic beverages and food, catered by Silver Bay, are also available.

7. Behavior: Individuals, groups or organizations holding a Permitted Event are responsible for conducting themselves in an appropriate manner, displaying a healthy respect for spirit, mind and body. They are expected to monitor their own behavior and that of the attendees at the Permitted Event. Any individual who appears or acts intoxicated, or who engages in inappropriate or disruptive behavior, shall not be served Alcoholic Beverages, and may, in the judgment of the Administrator or assigned deputy, be asked to leave the Permitted Event.

8. Damages: The individual, group or organization holding the Permitted Event is responsible for any damage or breakage occurring during the event, and shall indemnify Silver Bay for such damages.

9. Revocation of a Permit: Silver Bay, through its Administrator or assigned deputy, reserves the right to revoke or terminate any Permit at any time if, in the Administrator's, or assign deputy's, sole discretion, inappropriate or disruptive behavior has resulted, directly or indirectly, from the service of Alcoholic Beverages.

E. Storage of Alcoholic Beverages

Alcoholic Beverages to be served at a Silver Bay Special Events or Permitted Events, whether procured by Silver Bay or approved outside entities, must be safely and securely stored at all times to prevent consumption outside of the terms of the Permit and this Policy. Silver Bay will make available to individuals, groups or organizations with a Permitted Event utilizing an approved outside entity, safe and secure storage of Alcoholic Beverages before, during and after the event at which Alcoholic Beverages will be served.

F. Consumption of Alcohol Not Pursuant to a Permit

1. Limited To Within Guest Rooms and Cottages: Consumption of Alcoholic Beverages and other alcoholic drinks by guests at Silver Bay outside of a Silver Bay Special Event or Permitted Event is strictly limited to within guest rooms and guest cottages (including cottage porches and balconies). There shall be no open containers of any Alcoholic Beverage or other alcoholic drinks and no consumption of such Alcoholic Beverages outside of guest rooms or cottages at any time.

2. Behavior: Guests who consume Alcoholic Beverages shall conduct themselves at all times in an appropriate manner, displaying a healthy respect for spirit, mind and body. They shall comply with the Silver Bay quiet hours, as per Silver Bay policy, and shall respect at all times the rights of the other guests on campus to rest and relaxation.

3. Consequences of Violation of the Policy: Any guest consuming Alcoholic Beverages or other alcoholic drinks outside of their guest room or cottage, or displaying inappropriate behavior as a result of alcohol consumption, or otherwise violating this Policy in any similar way, shall initially be directed to remain in their room or cottage, and to respect the rights of other guests on campus. If the guest continues to violate this Policy, the Administrator, or assigned deputy, is authorized to take whatever additional steps are required to achieve compliance, including removal of the guest, at the guest's own expense, from the Silver Bay campus until such time as the guest is capable of compliance. If the guest is removed from the campus, there shall be no refund of any amounts paid or payable for the guest's lodging for any time spent off campus.

G. Age restrictions

At no time during a Silver Bay Special Event or Permitted Event shall any individual under the age of 21 (the "Minor") serve or be served, be given or possess Alcoholic Beverages or other alcoholic drinks. For Silver Bay Special Events, the assigned trained service staff shall be responsible for ensuring compliance with the New York State Liquor Control Law on this issue. The signatory to the Permitted Event shall be responsible for ensuring compliance with the NYS ABC law on this issue. Anyone serving Alcoholic Beverages under this Policy shall request identification as needed to ensure compliance with this requirement.

Outside of a Permitted Event, if any Minor obtains or consumes alcohol, the closest related adult on campus to the Minor shall be responsible for the conduct of the Minor and any liability resulting from the Minor's conduct.

H. Sacramental and Religious Uses of Alcohol.

The use of alcohol for sacramental or religious purposes is expressly permitted at Silver Bay.

I. Policy Review

The Board of Trustees shall review this policy at the request of the Chief Executive Officer or at any other time that the Board of Trustees shall deem appropriate, and may make such changes or other actions as the Board may determine.

APPROVED by the Board of Trustees on August 11, 2018

Policy History:

Established October 16, 2006
Amended by the Board of Trustees
November, 2006
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October 10, 2015
August 11, 2018