

Silver Bay Council Meeting Minutes

August 9, 2018 6:30pm Watson

WELCOME....ATTENDANCE ROSTER....ANNOUNCEMENTS

- President Natalie Siesko opened the meeting at 6:35pm
- Natalie passed the attendance roster around
- Natalie set in motion the adoption of the May 19, 2018 minutes. The motion was moved Carolyn Hoeschele. The motion was seconded by Penny Siesko. Motion passed.
- Elyse Brown stated there are difficulties finding the council page on a smartphone. Natalie mapped out where to find it (go to the "About" tab, select Board & Council and scroll to the bottom of the page.") Elyse mentioned on a computer you can easily find it, but not from a mobile phone device. Natalie will discuss with the marketing team to fix.

MEMBERSHIP: Natalie Siesko

- Two families were presented to be voted in:
 - Nick & Betsy Rama
 - Christine and Elena Kleinhenz
- Natalie set in motion the approval of the Rama's and Kleinhenz' induction into Council. The motion was moved by Carolyn Hoeschele. The motion was seconded by Elyse Brown. Motion passed.

STATE OF THE BAY: Steve Tamm

- Our new **maintenance facility** is up and running. Allows the maintenance staff to maintain and store equipment in a central location. The maintenance facility project was on schedule and within budget.
- **Service road** has been repaved. It will extend to the administrative building in the Fall once the William Boyd Center is finished.
- **William Boyd Center** – second floor is moving along, total of 18 guests rooms.
 - Last four rooms to be done in the next week.
 - Conference room to be done in two weeks.
 - We will be ready to house the Salvation Army for Labor Day weekend with 500 guests.
- Future projects:
 - **Renovation of Summit Cottage** – We received a donation for the renovation and will begin work on the cottage this fall.
 - **Waste Water System** – NYS conservation has approved this new waste system which will protect the lake and allow us to increase scale of guests on campus.
 - The sand piles will be turned into wetlands which will assist in treating the water and protect the lake. We expect it to be completed by April/May of 2019.
 - **Cancer Respite Center** – Silver Bay now offers a program of respite for individuals who are undergoing cancer treatment. It allows individuals and their families an opportunity to experience the natural beauty and calming effect of Silver Bay while making memories with their families.
 - Hudson Headboard Health network is a nonprofit organization providing health care in

this area for small towns. They provide healthcare and SB is partnering with this group along with several others.

- **Parlin Renovations** – Will likely start in the Fall of 2019.
 - Funding has not reached the full amount to be able to start the project.
- **Paine Hall Renovations** – Paine Hall’s renovations is part of a 6-year plan.
 - Four bathrooms and other work has been completed to date.
 - There are several items that need to be addressed and are being assessed
- **Slim Point** – A donation was given to Silver Bay with the rehabilitation of Slim Point.
 - Two contractors have come out to assess the situation.
- **Power System Overhaul** – Silver Bay’s current electrical system was established in the 1920’s.
 - We are bringing in consultants to assess our current power structure and will be developing a plan to modernize our power system so it can withstand the demands and needs of today’s campus
- Steve opened to questions:
 - Cindy Richter asked what is the future of Sunnyside?
 - Sunnyside is closed right now due to inhabitable living. It will come down in the future. Just not right now due to permitting concerns.
 - Bill Baker expressed concerns with constant issues with the men’s bathroom by the former front desk in the Inn. Steve will have maintenance assess.
 - Steve reports that there is a pick-list of things that need to be completed around campus. We need resources and time management to address all issues.
- **Fall work weekend** – Senior staff will be here working that weekend. Since it is not a board meeting weekend, Steve expects board members to be participating as well.

OPERATIONS REPORT – Carolyn Close

- This past year has been very positive experience considering all the changes that took place on campus.
 - The temporary kitchen setup in Gullen Lounge went smoothly
 - Chet, who was our conference director, has now shifted over to food services
 - Zach Smalley, who is the new Program Director, has been doing a great job all summer and we are grateful to have him on board.
 - In general, we can’t thank the staff enough for bearing with all these changes
- **New Front Desk** – Is up and running. The former front desk will turn be the new conference check-in area.
- **The “Wetlands”** - As Steve mentioned the former parking lot will be turned into a Wetlands area. In the winter we will also be able to turn into an ice rink.
- **Joe & Pete Memorial Field** – The Softball field will be renovated in the Spring. It will have a brand new backstop and it will be a complete and standard ball field.
- **Bayview** – All new ceiling fans have been placed in all rooms which were Repurposed from other projects. Hillcrest also had ceiling fans installed.
- **Boathouse** – We received a donation for installation of new docks. “Dock doctors” were in assessing this past week.
- **Labor Day weekend** – Looking for volunteers to be an Emp and stay in the store to help with housekeeping and kitchen duties due to large group coming in. Right now, looking for people 18 and over. Families should discuss with Carolyn. Friday to Monday for Labor Day.
- **Carolyn opened to questions:**
 - Kris Shotts asked if there will be a fishing pond with new wetlands? Carolyn stated at

this time we don't have plans for that. We currently have a partnership with Joe Testa's fishing program.

- Someone suggested Silver Bay send a survey to get guest feedback on dining hall service as improvements need to be made.
- Someone expressed concerns with the need for AC in the Craft Shop. Is there potential for portable AC up there as Kilns and glass making cannot be done when the temperature is hot.
 - Carolyn mentioned that as Steve stated earlier there are tremendous electrical concern and AC cannot be used in the upper level. In general, they are accessing AC needs around campus and will addressing those needs.
 - Elyse Brown expressed concerns with less staff, people are not able to join in activities. There have been changes in the craft shop with new guidelines such as number of people to number of instructors, wearing shoes, etc.
 - Carolyn stated due to the increase in minimum wage Silver Bay adjusted the operating hours in a variety of departments based on attendance and participation.
- Don Dietterick asked about older people volunteering within the community. Looking at existing positions to allow for cost savings.
- Someone asked if Silver Bay has looked at how to offer programs in the offseason to bring in new guests. Carolyn stated, again due to wage increases, programs are strategically offered and accommodated based on the group's request.
- Frank Tetz expressed concerns with decreased programs after the first week of Family week. Guests have expressed there wasn't as much to do as in the second and third week. Frank also suggested increasing physical activities for the aging population.

TREASURER REPORT - Peter Meyers

- Peter gave an overview of our current funds:

Funds on Deposit with Silver Bay

Gift given to Council	\$25,000.00
Money Transferred from Savings	\$13,860.00
Check for Quilt Raffle	\$100.00

Council Accounts (as of July 31st)

Checking Account	\$486.68
Savings Account	\$811.93

Total	\$40,258.61
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**approximately \$8,035 in previously voted on allocations will be deducted.*

- Peter stated that the rocking chairs for the William Boyd Center have been ordered and delivered.
- The Vacuum for the new dining hall & the equipment requested by maintenance have been ordered and waiting delivery.
- Peter stated there are no new allocations at this time.

- Peter opened to questions:
 - It was asked if there was a system to get rocking chairs inside or stored for winter months as close to 50 chairs have had to be restored in the past few years.
 - Carolyn stated that staff has pushed the chairs back against the wall and out of the weather on the inn porch, however there are group that come in during the offseason that will use them and it's hard to keep up with getting them out of the weather.
 - It was asked if Silver Bay was going to keep the rectangular tables vs. the round tables in the dining hall as the round tables made it easier for family/group conversation.
 - Carolyn stated that they will be keeping the rectangular tables
 - It was asked if they keep the big clock that was in the former dining hall and if it will be going into the new dining hall.
 - Carolyn stated they did not keep the clock, and when the new televisions will be install the time will be shown on the TVs. It was suggested that perhaps Council allocate funds for a new clock once the final touches are added.

NEW BUSINESS – Natalie Siesko

- Volunteer Committee – Council has formed a Volunteer Committee, with Penny Siesko as its chair.
 - Part of Council's mission is to support the needs of Silver Bay and right now their biggest need is volunteers to help alleviate the cost increase in minimum wages.
 - Volunteer opportunities are now available outside of Tidy Time weekends and we will assist Silver Bay to help fill in the gaps.
- Fundraising Committee – The former Porch Sale committee is now called the Fundraising Committee. Natalie will chair.
 - Council voted in the Fall 2017 meeting not to host any fundraising activities and allow Council the opportunity to access what initiatives we can do to have the most impact.
 - We are thankful for Eli's quilt raffles and so far she has raised \$2,000 this summer
 - Summer of 2018 we will be hosting a tent in the Sunday Farmer's Market
 - We will be selling hand-crafted items made by Council members (we sold \$150 in donated craft items without a test this year).
- Natalie asked the group if holding the August Council meeting in the evening at 6:30 worked; After discussion it was agreed by all to keep it at 6:30pm
- Natalie set in motion to adjourn the meeting. Carolyn Olson seconded. Meeting adjourned at 8:00pm.